



Guide for Trial Hosts

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**This guide was amended by Jacky
Ruddock in November 2022**

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10 Step Guide to hosting a TD Rally® Trial

Thank you for enquiring about hosting a TD Rally® Trial. We are keen to give teams a chance to compete, so the more trials held, the more opportunities people have to put their training into practice.

Hosting a successful trial is a big task. It requires great organization and forward planning to ensure that all goes smoothly on the day. This guide is designed to help you avoid common pitfalls and ensure you have a great day.

Step 1 – Plan ahead

Your completed trial application needs to be submitted to Jacky Ruddock ideally a minimum of 90 days prior to the proposed trial date. **Have a chat with Jacky if you cannot give this much notice.** This lead time allows competitors to plan to ensure they can attend the trial, it allows the trial host time to order rosettes, refreshments, optional prizes, etc. and it allows Jacky time to help with advertising the trial and to help with any unexpected changes to the trial.

Step 2 – Find a venue

Your venue can be indoor or out, but must have the following facilities:

- Sufficient parking for all the competitors and spectators.
- Space for a minimum of 1 ring, or more depending on how many classes you are offering. The minimum ring size is 15 x 21m, maximum is 25 x 25m. Bear in mind that you will need space between rings for people to gather as they wait to compete. **It may be possible to have a smaller ring-chat with Jacky!**
- Space for a registration area and for the Judge/s and stewards to collate score sheets and process trial paperwork.
- An area to exercise dogs before and after competing. This does not have to be an off-lead area, but you should post notices informing owners of the venue rules regarding exercise.
- Toilets.

All areas of the Trial venue, including toilets, must be accessible to people with disabilities.

Step 3 – Set the date

Check on the TDR® website that no one else is planning to hold a trial on the same date as you. If another trial is already planned, please avoid that date.

Step 4 – Set the size of your trial

This will depend on several factors:

- Size of venue
- Number of judges available
- Start and finish time of the trial
- Number of helpers you have

Once you know these details you can plan how many classes and the maximum number of entrants per class. This must be done before the trial schedule is produced or the trial is advertised so that you, as the host, are not caught out with too many teams and so have to scabble around at the last minute to find more judges or helpers.

From the statistics we have gathered so far, the average round takes about 3 minutes. Add 2 more minutes for the team to enter and exit the ring, and for the judge to tally their scores. If you allow 5 minutes per team, you could expect 12 teams per hour to compete. Add to that 30 minute between classes, or longer if your class is bigger, to allow rosettes to be awarded, for any alterations to be made to the course for the next class and to give handlers time to walk through the course. Scheduling in 30 minutes between classes also allows you a little wiggle room should a class over-run.

Example:

Trial runs from 9-5 with 1 ring, 2 Judges

Class 1: 9-10am **max 12 teams**

Class 2: 10.30am-12.30pm **max 24 teams**

Class 3: 1-3pm **max 24 teams**

Class 4: 3.30-4.30pm **max 12 teams**

Total teams = 72

Important point:

- **Work to time; only give a time for the first walkthrough in the morning and all classes then follow on from this. This ensures that teams arrive in good time and are ready to work.**

Step 5 – Appoint judges

Consult the list of Certified Judges in this guide and select. You should then approach judges letting them know the date, time and venue of the trial as well as the number of classes you wish them to judge and ensure they agree to the class size e.g., 24 maximum entrants for Level 1. **Check privately whether each judge will need a contribution towards travel expenses. See section- Judges' Expenses.**

If you find it easier to appoint the Judges before setting your classes, that is fine. It's a chicken and egg situation, do what works best for you.

Step 6 – Budget

As a minimum, you should do a basic profit/loss projection to ascertain how much money you need to run the trial. This projection lets you know how much to charge for registrations, how much sponsorship you need, how much to charge for refreshments, etc.

Expenses to consider

- Venue
- Rosettes
- Trial Registration Fee-£20
- Class Fees- 50p per teams that work on the day of the trial
- Judges' Travel Expenses and refreshments for judges
- Insurance
- **Break-even- This is what you should aim for. TDR® trials are unlikely to make a profit so please do not hold a trial expecting to make money!**

Judges' Expenses/Hospitality

Hosts will be expected to offer judges a **contribution** towards their travel. Not all judges will wish to claim, and hosts need to check with judges **privately** before appointing. I would suggest adding 50p per entrance fee to cover travel expenses.

It's good manners to provide the judges with refreshments throughout the day and offer them lunch. Judges do not expect gifts, particularly if travel expenses have been paid. They are, however, obviously grateful for anything they are given.

If you are dependent on sponsorship to be able to host the trial, this sponsorship must be in place before the schedule is produced. TD Rally® cannot provide sponsorship. Here are a couple of ideas to help boost entry numbers and offset some of the costs:

- Organise fun classes
- Ask local dog clubs or businesses if they'd like to sponsor a class (e.g., your local vet practice could pay the £5 class fee for the Level 1 classes.)
- Ask canine related companies to supply prizes or giveaways, e.g., every entrant receives a sample of dog food

Step 7 – Submit your Trial Application form

Only when you have completed steps 1-6 should you submit your Trial Application form to Jacky. Everything should be in place by this stage so that together we can present a fully formed Trial to the competitors.

Step 8 – Trial Schedule

This is the form that people use to find out all the relevant information about the trial such as where and when the trial will be held, what the classes are, when they start and who will judge the classes. The schedule also serves as a booking form so there should be a section that sets out the terms and conditions of the trial and registration fees that they will need to pay to enter. **(A sample schedule is attached)** Once complete, you can email a copy of the schedule along with a written description of your trial to Jacky so that we can advertise the trial on our website and on our Facebook page.

We require all schedules to include the following in their Terms & Conditions:

If the trial host or Talking Dogs Rally® cancels the trial, the trial host will refund all trial fees in full to registered competitors within 14 days of the trial date.



Step 9 – Order your rosettes

Place your order for rosettes at least 2 months before your Trial date. We ask that you source your own Ace, Outstanding and Good rosettes. They must conform to our design, style, and colours. The rosette is generally the only prize people receive for all their hard work and training therefore we feel it is important that they receive a rosette that is of high quality and design. Your rosettes should use the same colours as the official rosettes, have the same number of tiers and be imprinted with our TDR® logo. When you apply to run a trial, we will send you our specifications and details of our own supplier should you wish to use this company.

TD Rally® will supply Title and Championship rosettes and Awards of Excellence at no cost to the trial host.

Step 10 – Paperwork

Nobody likes paperwork but it is important that you become familiar with the relevant paperwork that is involved with hosting a trial. In real terms the paperwork is the only method we have for logging the hard-earned scores of the competing teams. If the paperwork is incomplete, e.g., registration numbers missing, name of dog or handler missing or illegible, then there is a possibility of teams missing out on rosettes, titles or awards. The credibility of the sport depends on fair and accurate judging and logging of information. If people are not given correct scores or if the information provided by the hosts to Jacky is incorrect or incomplete handlers will lose faith in the sport as a whole and in the founders, hosts and Judges in particular.

Not recommended:

- ♦ Trial host to Judge – there's too much to do to carry out both roles successfully. **This is not a hard and fast rule just be aware of the work involved on the day!**
- ♦ Overbooking classes – this is a sure-fire way to make your trial overrun
- ♦ Changing venue, date or Judges once the schedule has gone out – this is very disruptive for teams as it affects their ability to attend, e.g. they may have to book time off from work, new dates may not be suitable, travel to the new venue might be more difficult, change from indoor to outdoor venue (or vice versa) can make or break a team's performance.

By following these 10 steps and working your way through the information given in Chapter 11 of the TD Rally® Manual, your trial should be a resounding success. **Stay in contact with Jacky and she will help all she can to make your Trial the best!**

- Teams are likely to have travelled some distance, so it is unreasonable to extend their day longer than necessary
- Work in time for the judges to have some breaks. Judging is both physically and mentally tiring, so the better rested the judges are, the better job they will do.

Staffing the Trial

While a trial can be successfully put together by two or three amazingly organised and hardworking individuals, a group of willing volunteers is a must in order to better distribute the workload.

Duties of the Trial Host

- First and foremost, the trial host must provide a safe environment, be courteous to judges and helpers and act in a manner to ensure that the teams' impression of the trial is professional and fair. Running orders and copies of the trial courses will be posted at the trial venue. A simple way to reduce confusion or anxiety and help competitors enjoy their day fully is to provide clear, simple, easily accessible information all around the site.
- The trial host must provide contact information for him/herself, address, email address and phone number.
- Obtaining the trial location to host the trial.
- Filing the trial application with Jacky.
- Booking judges.
- **Organising appropriate insurance for the event.**
- Providing rosettes and other prizes if desired.
- Making sure all necessary equipment and ring gates/barrier are erected and ready to be used at the trial site prior to the start of the trial.
- The trial host, together with the trial secretary, if there is one, is responsible for turning in post-trial paperwork to Jacky.
- The trial host must provide the Judge with an adequate number of stewards, preferably giving the stewards a briefing on their duties before the trial.
- Ensuring that Judges can rest as required.
- The Judge oversees his/her ring, and all their decisions are final. The trial host does not have the authority to overrule any decision made by a Judge.
- Hosts should also make every effort to minimise timing over-runs.

Trial Secretary

Responsible for:

Trial paperwork. Accepting entries and fees and verifying team TD Rally® registration cards.

Acting as general contact to competitors so will need to provide his/her contact information—address, email address and phone number.

Ensuring that any disability modification forms are included with the score sheet and given to the Judge so that they score the team appropriately.

Keeping track of any waiting lists and cancellations.
Handling changes to competitors' entries before the closing date.

Preparing the gate sheets/scoreboards.

Putting together the schedule.

Printing score sheets

Occasionally, an Apprentice Judge may be assigned to an officiating Judge. The host organisation is not responsible for appointing the apprentice judge, but they should provide an additional set of score sheets for each class where they are apprenticing.

Ensuring post trial paperwork is correct, complete, and legible.

Should any competitor or spectator bring a matter of concern to a steward's attention they must notify or refer them to the trial secretary.

Table Steward

Responsible for:

Running registration when teams arrive at the trial. A friendly welcome and clear guidance on where to go, when to go and what to do helps teams relax and enjoy the day.

Posting running orders and copies of the trial courses at the trial venue.

Preparing the score sheets in running order to give to the gate steward to give to the Judge.

Collecting the score sheets from the gate steward.

Totalling all deductions and calculates the team's score as a check on the Judge's calculations. Stewards **must not change** the scores without the Judge verifying the error/change.

Recording scores onto the Judge's tally sheet.

If on the day of trial, the trial host/Judge has allowed teams to move up a level, the table steward will update the score sheets.

Is jointly responsible with the judge for ensuring that all paperwork is complete, legible and accurate at the end of the trial.

Ensuring the rosettes, Awards of Excellence and any other prizes are brought to the ring when a class has finished. (This may include checking scores from other rings.)

Will fill in where required (e.g., fill in holes in the ground in the rings, get drinks, etc.)

When needed, collecting, and passing on messages from the rings

Gate Steward

Responsible for:

Making sure the correct competitor is ready to go into the ring and calls next team to ensure they are near the gate when it's their turn.

Ensuring that the working team can exit the ring at the completion of their round by keeping observers, other teams, etc. away from the ring entrance.

Closing the ring gate after the team has entered.

TD Rally® Eligibility

TD Rally® eligibility:

All competitors must be registered with TD Rally® prior to competing at any sanctioned TD Rally® trial. To register, contact the Office or go to the website and download the form and send it with payment to the TD Rally® office.

Everyone over the age of 7 years (children under 16 years old must be accompanied by a parent or guardian) is eligible to compete.

All breeds of dogs, crossbreeds and mixes over 6 months old on the date of the trial can compete. Health and behaviour may exclude dogs from competing but breed type does not.

Puppy is for dogs aged between 6 and 18 months on the date of the trial.

Level 1 is for dogs 1 year and older on the date of the trial.

Veteran Level 1 is for dogs over 7 years on the date of the trial.

Pre-Level 2 and Level 2 is for dogs 1 year and older on the date of the trial. This level is for handlers who have already won a TD Rally® Level 1 Title or Championship.

Veteran Pre-Level 2 and Veteran Level 2 is for dogs 7 years and older on the date of the trial. This level is for handlers who have already won a TD Rally® Level 1 Title or Championship or Veteran Level 1 Title or Championship.

Level 3 is for dogs 1 year and older on the date of the trial. This level is for handlers who have already won a TD Rally Level 2 Title or Championship.

Veteran Level 3 is for dogs 7 years and older on the date of the trial. This level is for handlers who have already won a TD Rally® Level 2 Title or Championship or Veteran Level 2 Title or Championship.

Authorised Talking Dogs Rally Judges (November 2022)

Jacky Ruddock –TDRJ-16 (All levels)

Kent

Tel: 01304 812508 or 07875641116

E-mail: jacksruddock@live.com

Tanya Butler –TDRJ-15 (All levels)

Kent

Tel: 078590 51583

E-mail: tjbutler21@outlook.com

Rhia Butler –TDRJ-20 (All levels)

Kent

Tel: 07570 818084

E-mail: rhiabutler@btinternet.com

Amie Matthews-TDRJ-21 (All levels)

Scotland

Tel: 07584 296084

E-mail: amie_matthews06@yahoo.co.uk

Susan Coulstock-TDRJ-22 (Puppy, Level 1, Veteran Level 1, Pre-L2, L2 and associated veteran levels)

Kent

Tel: 07542 727326 or 0774759833

E-mail: susancoulstock2014@gmail.com

Jayne Crowther TDRJ-24 (Puppy, Level 1, Veteran Level 1)

West Yorkshire

Tel:07890 201512

E-mail: jayceejaz@outlook.com

Jacky Burden TDRJ-23 (Puppy, Level1, Veteran Level 1)

West Sussex

Tel: 07748 983383

Email- JLB54@hotmail.co.uk

Cristen Brown TDRJ-25 (Puppy, Level 1, Veteran Level 1)

Tyne and Wear

Tel: 07879 422131

E-mail: ruffdiamonddog@hotmail.co.uk

Terms & Conditions

- ❖ All teams, consisting of one dog and one handler, must hold a valid Talking Dogs Rally® (TD Rally®) registration. Teams with disabilities must have submitted a Disability Modification Form to the Talking Dogs Rally® Office prior to the Trial or along with their Trial application form. Disability Modification Forms will not be accepted on the day of the Trial. No unregistered substitutions for handler or dog are permitted.
- ❖ The Trial will be held outdoors on grass. Please note that crow scarers can be heard at the venue. This may affect your dog if s/he is sound phobic.
- ❖ By entering this Trial Competitors acknowledge and agree to abide by the rules, terms and conditions as laid out by Talking Dogs Ltd. and Talking Dogs Rally®.
- ❖ The Trial hosts reserve the right to refuse any entry for any reason. No refunds shall be issued for entries withdrawn or dismissed for any reason. If the trial host cancels the trial, the trial host will refund all trial fees in full to registered competitors within 14 days of the trial date. If Talking Dogs Rally® cancels the trials, the trial host will refund all trial fees in full to registered competitors within 14 days of the trial date. Returned cheques do not constitute a valid entry.
- ❖ The Judge's decision is final.
- ❖ Your team may not compete if your bitch comes into season immediately prior to or during the Trial or ends her season less than 7 days before the Trial. Do not bring your dog to the Trial if s/he is ill or injured, or has been infected with, or has been in contact with another dog infected with, a contagious disease. If your pet is ill or suffers an injury during the Trial, please notify the Trial Host.
- ❖ Competing in Talking Dogs Rally® is a physical activity and as such Handlers are reminded to work with due care and attention to their own safety and that of others. Handlers are responsible for the conduct of their dog at all times. Neither Talking Dogs Ltd., Talking Dogs Rally® or any person acting on behalf of the Company accept any liability for any loss, damage, accident, injury or illness to dogs, handlers, spectators or any other persons or property whatsoever.
- ❖ Photographs and/or recordings may be taken by and on behalf of the Trial hosts for educational and publicity purposes. All other photographs and/or recordings may be taken for personal use only. All video and broadcast rights for this Trial are the exclusive property of Talking Dogs Ltd.
- ❖ Dogs must be kept on lead when not competing.



Get ready to Rally!

Talking Dogs Rally® Trial

Happytown Village Hall,
Funshire YO7 0PQ

1st June 2019

Hosted by

Open to all dogs!
Puppy, Level 1,
Veteran Level 1, Pre Level 2, Veteran Pre
Level 2, Level 2 and Level 3

Judges:

Entries Close: (Postmarked)

Vet on Call

Contact Information:

Trial Secretary:

Tel:

Email: trials@talkingdogsrally.co.uk

Website: www.talkingdogsrally.co.uk

Entries and Closing Dates

Entries will be accepted from now. Entries close and must be post marked by . Entries received after this date will only be included if there are available spaces. All entries are taken on a first-come first-serve basis.

Check-In and Walk-through Times

Doors open and check in starts at 8.00am. **Walk through will commence 15 minutes before each class.**

Start Times of walk through- APPROXIMATE ONLY. PLEASE ENSURE THAT YOU ARE THERE AHEAD OF TIME.

	Morning Judge-	Afternoon Judge-
Puppy		
Level 1		
Veteran Level 1		
Pre Level 2		
Veteran Pre Level 2		
Level 2		
Veteran Level 2		
Level 3		

VENUE ADDRESS AND DIRECTIONS:

Happytown Village Hall,
Funshire YO7 0PQ

From A14

1. Come off the A14 at Arewethereyet and head for **A141 Merry**.
2. Go **straight over** a series of roundabouts, passing a Shell garage on your right and a car sales garage further on your left.
3. You'll come to a roundabout with Staple's, Tesco's etc. on your right. Take the **first exit** on this roundabout to **Happytown**, follow the winding road into the village.
4. As you come into the village, you'll go through traffic calming, then take the **first right**, signposted Lazytown. Pass the 3 Horseshoes pub on your left. Approx 500yrds along this road take the **right turn** that is signposted **Village Hall**, opposite Freedom Farm and Happytown Garage.
5. Pass black barns (Black Farm) and a red cottage (Rouge Abode) on your left and you'll come to a **right turn**, with a small signpost for Village Hall. (If you go through end of speed limit signs you've gone too far.)
6. Take this right turn into a gravel drive, past the playing field, and you'll see a large brown wooden building with a clock on the front and a fox weather vane – you've arrived!

Enter through the reception door in the middle of the building.

From A141

1. Heading from Sunnydale on A141, at roundabout for B1090/A1123 Lazytown, take **3rd exit** to **B1090 Happytown**.
2. Follow the winding road until you enter the village of Happytown. Go through traffic calming and take first left, signposted **Village Hall**, opposite Freedom Farm and Happytown Garage.
3. Pass black barns (Black Farm) and a red cottage (Rouge Abode) on your left and you'll come to a **right turn**, with a small signpost for Village Hall. (If you go through end of speed limit signs you've gone too far.)
4. Take this right turn into a gravel drive, past the playing field, and you'll see a large brown wooden building with a clock on the front and a fox weather vane – you've arrived!

TD Rally® eligibility:

All competitors must be registered with TD Rally® prior to competing at any sanctioned TD Rally® trial. To register, contact the Office or go to the website and download the form and send it with payment to the TD Rally® office.

Everyone over the age of 7 years (when attending trials children under 16 years old must be accompanied by a parent or guardian) is eligible to compete once registered with TD Rally®.

All breeds of dogs, crosses and mixes of breeds over 6 months old on the date of the trial can compete. Health and behaviour may exclude dogs from competing but breed type does not.

Competing Levels:

Puppy is for dogs 6 - 12 months old on the date of the trial. A team may continue to compete up to 18 months if they are working towards a title or Championship.

Level 1 is for dogs 1 year and older on the date of the trial.

Veteran Level 1 is for dogs over 7 years on the date of the trial.

Pre-Level 2 is for dogs over 1 year on the date of the trial. For teams who have already won a Talking Dogs Rally® Level 1 Title or Championship. An on-lead class.

Veteran Pre Level 2-is for dogs over 7 years on the date of the trial. For teams who have already won a Talking Dogs Rally® Level 1 Title or Championship. An on-lead class

Level 2 is for dogs over 1 year on the date of the trial. For teams who have already won a Talking Dogs Rally® Level 1 Title or Championship.

Veteran Level 2- is for dogs over 7 years on the date of the trial. For teams who have already won a Talking Dogs Rally® Level 1 Title or Championship.

Level 3- is for dogs over 1 year on the date of the trial. For teams who have already won a Talking Dogs Rally® Level 2 Title or Championship. **(Pre-Level 2 Title or Championship is not sufficient to move up to Level 3)**

TD Rally® Team Entry Form

Competitor's Details:

TD Rally® Team Reg. Number: _____

First and Last Name _____

Address _____

Town/City _____

Post

County _____

code _____

Tel _____

Email _____

Dog's Details

Name _____

Breed _____

Sex _____

DOB _____

Trial Entries (Check boxes that apply) _____

	Puppy	L1	VL1	Pre-L2	VPL2	L2	VL2	L3
a. m								
p. m								

NB. A team may enter a maximum of 2 classes; they may however be different levels e.g. 1xL1 and 1xVL1

Could your team title at this trial? Y / N

If so please state which level, which award or title and how many qualifying scores are needed; 1 or 2

Fees: £6.00 per entry per team

Total trial entry fees: _____

Send entry form with payment to (cheques payable to)
TD Rally® Trial Host,

Venue Information

STALL HOLDERS

If you wish to have a stall at this event please contact the Trial Secretary.

DOGS IN CARS ON HOT DAYS

Talking Dogs Rally® takes animal welfare seriously. While at a sanctioned TD Rally® event, competitors and spectators should take their dog's health and welfare into account before leaving them in a car.

WARNING: DOGS WILL BE REMOVED FROM A HOT CAR IF FOUND IN DISTRESS OR AT RISK WITHOUT LIABILITY TO TD RALLY®.

SCOOP THE POOP!

There is still a lot of anti-dog feeling around. Many halls will not accept dogs, so please help us keep this hall and dispel the fears of the anti-dog lobby by picking up after your dog.

VETERINARY PRACTICE ON CALL:

*A great day out for the whole family.
Bring a picnic, sit back and enjoy the fun of
Talking Dogs Rally®!*

Free parking

Tea and coffee available for purchase
Please bring your own picnic lunch

TRIAL PAPERWORK

1. TRIAL APPLICATION FORM

Use this form to apply to host a trial



You must complete an application form if you wish to host a TD Rally® Trial.
Please print clearly - as this information will be used on all TD Rally® records.

Trial Application Form

Host Details:

Host / Host Club Name _____

Host / Host Club Contact

First Name _____ Last Name _____

Position _____

Address _____

Town/City _____ County _____

Post Code _____

Contact Number _____ Day of Trial _____

Email _____

Trial Details:

Date(s) *(At least 90 days (45 for mini) notice required)* _____

Indoor / Outdoor / Both *(Please circle one)*

Trial Venue _____

Address _____

Town/City _____ County _____

Post Code _____

Class Levels to be offered *(tick box and fill in numbers that apply)*

Classes to be offered	Number of Classes	Number of entries per class	Total number of entries	Comments
Puppy <input type="checkbox"/>	_____	_____	_____	_____
Level 1 <input type="checkbox"/>	_____	_____	_____	_____
Veteran 1 <input type="checkbox"/>	_____	_____	_____	_____
Pre-Level 2 <input type="checkbox"/>	_____	_____	_____	_____
Level 2 <input type="checkbox"/>	_____	_____	_____	_____
Veteran Pre-2 <input type="checkbox"/>	_____	_____	_____	_____
Veteran 2 <input type="checkbox"/>	_____	_____	_____	_____
Level 3 <input type="checkbox"/>	_____	_____	_____	_____
Veteran Level 3 <input type="checkbox"/>	_____	_____	_____	_____

TOTALS

Class Fees

50p per entry- Judges' entries not to be included in fees payable.

Is this TD Rally® Trial being run along another dog sports event? If so, please give details:

Judges

Class/es and Level (e.g. *Puppy*)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I have read, understood and agree to abide by the rules of hosting a Talking Dogs Rally® trial.

Signature and date

Application Fee, £20

£ _____

Class fees To be collected after the event

£ _____

Total: £ _____

Applications and required fees must reach the TD Rally® Office 90 days (45 for mini) prior to trial.

Bank Transfer: J Ruddock 40-16-11 72619423

Cheques: Please make cheques payable to J. Ruddock and post to:
Trials, TD Rally, 100 New Street, Ash, Kent CT3 2BN

For Office Use Only

Application received on: _____

Approved by and date: _____

Application and class fees received: _____

Cheque Bank Transfer

Checklists and information for trial host's use. Please retain.

Venue

1. Does the club have adequate insurance for the venue/trial **Y/N**
Mandatory
2. Does the venue have adequate parking? **Y/N** **Mandatory**
3. Are there toilet facilities? **Y/N** **Mandatory**
4. Does the venue have disabled access **Y/N** **Remarks Y/N** **Mandatory**
5. Is there a designated exercise (doggy toilet) area? **Y/N** **Mandatory**

If you do not have any of the above, please contact Jacky to discuss further

Essential Staff

1. Trial Secretary
2. Approved TD Rally® Judges
3. Table Steward
4. Ring Stewards

Equipment for the trial

- Rings set up safely and securely
- Venue direction posters
- Scoresheets and clipboards
- Chair in each ring
- Table and chair for Table Steward
- Jump/tunnel
- Poo bags, rubbish bins etc.
- Rosettes/awards
- Sellotape and string
- Scissors

Paperwork for the trial day

1. Scoresheets and clipboards
2. As above for Apprentice Judge
3. Spares
4. Tally Sheets
5. Spare Paper

4. SCORE SHEET

This is the form used by the judges to record the scores of each round. Every team in every class has an individual score sheet. Scores sheets should be prepared for each class in advance of the trial date and placed in order of running so that the judge can easily move from sheet to sheet as the class proceeds. Score sheet scores should be checked by the table steward. They are not permitted to change any scores without first agreeing the change with the judge who completed the sheet. Completed sheets should be returned to Jacky after the trial.

Score Sheet-judges to complete and total. Table Steward to transfer details to Tally Sheet

Class Level:



Date	Trial Name & Number	Trial Judge	Ring
Competitor & Dog's Name and Breed		TD Rally® Registration Number	
Bonus Station	Jump Heights	Total Score	Qualifying Rosettes
Y / N	S / M / L		G / O / A TITLE CHAMPIONSHIP

Station Number	Abbreviated Point Deductions				
1	1	2	3	4	5
1	TL	SOP	RT	KC	SNC
2	DL	FTM	C/M P	S	LP
3	TS D/S	EB			
4	OP	LC			
5	AC	SOD			
6	L	XP			
7	F	XR			
8	NQs - Circle reason for NQ round				
9	Touching dog to prompt a station				
10	Dog/handler leaves ring				
11	Nipping/biting				
12	Deductions totalling fifteen or more at one station (L1)				
13	Harsh physical correction				
14	Handler performs 2 or more stations off-course (L1)				
15	Handler misses or does not attempt 2 or more stations Excludes Bonus (L1)				
16	Dog eliminates/falls ill in the ring				
17	Breach of the General Rules				
18	Pre-L2,L2,L3 and associated Veteran Levels				
19	Deductions totalling 10 or more at one station				
20	Any stations off-course				
Bonus	Handler misses/doesn't perform any stations Excludes Bonus				
	<u>Consistently tight lead and barking:</u>				
	No of stations	Tight lead / barking			

	200	10	5	
Deductions		11 & 12	6	
Sub-Total		13 & 14	7	
Add Bonus		15 & 16	8	
Final Total		17 & 18	9	Barking only
		19 & 20	10	Barking only

Judges Comments:

6. JUDGE'S TALLY SHEET

Use this form to record the scores taken from the score sheets or trial results sheet. This also records any awards gained by each team. This form should be submitted to Jacky R with the scoresheets after the trial.

This is a very important sheet!

